



CITY OF ITHACA

108 East Green Street Ithaca, New York 14850-5690

OFFICE OF HUMAN RESOURCES / CIVIL SERVICE

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ITHACA COMMONS MAINTENANCE SUPERVISOR OPEN-COMPETITIVE EXAM NO. 66-896

APPLICATIONS ACCEPTED UNTIL:

August 30, 2018

EXAMINATION WILL BE HELD:

October 13, 2018

ACCEPTANCE OF APPLICATIONS: Applications must be received by the City of Ithaca Human Resources Department no later than 4:30 PM EST on the last filing date indicated above. Postmarks are not accepted. All applications must be original applications, either hard copy or electronically submitted through our online application program. We do not accept faxed applications, e-mailed applications or photocopies of applications.

<<NOTE: A promotional examination is being held in conjunction with this open-competitive examination. In the event that a vacancy occurs in a department or agency for which a promotional list exists, the promotional list shall be used first.>>

APPLICATION MATERIALS REQUIRED: An original City of Ithaca application, copy of high school transcript, and copy of driver license.

VACANCIES: Currently, there is one (1) vacancy in the City of Ithaca Parking Division. The eligible list established as a result of this examination may be used to fill this vacancy and any future vacancies that may occur during the life of the eligible list.

RESIDENCY: There are no residency requirements for this exam.

SALARY: \$52,727

DISTINGUISHING FEATURES OF THE CLASS: This is a supervisory position responsible for planning, scheduling, assigning and supervising the maintenance and repair of the Ithaca Commons outdoor pedestrian mall and associated municipal properties and facilities. The incumbent plans and oversees the details of assigned work projects and supervises maintenance crews and work site activities. While the position is supervisory in nature, the incumbent also directly participates in project work activities, performing skilled and semi-skilled work in one or more of the building trades as appropriate or needed. The work is performed under the general supervision of the Director of Parking with considerable leeway allowed for the exercise of independent judgment in carrying out the details of the work. Supervision is exercised over the work of maintenance crews. Does related work as required.