

# NOW HIRING ENGINEERING TECHNICIAN



**The City of Ithaca is now accepting applications for the position Engineering Technician – Engineering Division.**

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**Location:** City of Ithaca, NY

**Department:** Department of Public Works – Engineering

**Classification:** Competitive

**Bargaining Unit:** Administrative

**Salary:** \$57,920

**Position Description:** The work involves responsibility for coordinating the various aspects of engineering projects to ensure that all specifications are met, all applicable regulations, codes and permits are adhered to, and that projects are properly completed on a timely, cost-effective basis. The incumbent works in the field, performing technical engineering, field measurements and or survey work in connection with new and on-going inspections of job sites, as well as in the office developing cost estimates, schematics, preliminary project drawings and project specifications. The incumbent also acts as a liaison with contractors, consultants, public utilities, and property owners regarding projects. This position differs from that of an Assistant Civil Engineer by virtue of the fact that an Engineering Technician performs technical work rather than professional engineering tasks. The work is performed under direct supervision of a higher level Engineer in accordance with standard engineering principles, practices and techniques. Does related work as required.

To view the complete job description, visit: [Engineering Technician job description](#).

**Minimum Qualifications:** Either:

- a) Possession of an Associate's degree in construction technology, engineering technology or related field; or
- b) Graduation from high school or possession of a high school equivalency diploma and two (2) years of full-time paid experience, or its part-time paid equivalent, performing technical engineering tasks such as design, drafting, surveying or inspecting highways, buildings or bridges; or
- c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

**Note:** College degrees must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education and/or U.S. Secretary of Education. If an applicant's degree was awarded by an educational institution outside the United States and its territories, the applicant must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <https://www.cs.ny.gov/jobseeker/degrees.cfm>. Applicants are responsible for payment of the required evaluation fee.

**Special Requirement:** Possession of a valid New York State Class D driver license or a valid driver license equivalent to a New York State Class D driver license at the time of appointment and maintenance of said license for the duration of employment.

**Appointment Status and Exam Requirement:** This will be a provisional appointment pending the results of a civil service examination to be scheduled at a later date. Permanent appointment will be dependent upon the candidate's exam score.

**Residency Requirements:** There are no residency requirements for this position.

**Benefits:** Refer to the [Fringe Benefits](#) webpage and [Administrative Unit collective bargaining unit](#).

### **Supplemental Information:**

- Computers are available for use by appointment. To schedule an appointment, contact the Department of Human Resources/Civil Service at (607) 274-6539 or by email to [hrdept@cityofithaca.org](mailto:hrdept@cityofithaca.org).
- The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.
- The City of Ithaca is committed to the full inclusion of all qualified individuals. Consistent with the Americans with Disabilities Act (ADA) and the NYS Division of Human Rights (NYS DHR) it is the policy of the City to provide reasonable accommodation when requested without causing an undue hardship. If accommodation is needed, please call (607) 274-6539 or contact us by email using [hrdept@cityofithaca.org](mailto:hrdept@cityofithaca.org).

### **Application Materials Required:**

- City of Ithaca application
- Copy of high school and college transcripts
- Copy of driver license

Applications accepted until position is filled. Submit required application materials to:

**Web site:** <https://ithaca-portal.mycivilservice.com>

**Attn: City of Ithaca**

**Human Resources Department**

All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

**Ithaca is Gorges! We would love to have you on our team!**

