

NOW HIRING:

Seasonal Laborer

Multiple Positions Open



Location: City of Ithaca, NY
Department: Department of Public Works
Classification: Non-Competitive
Bargaining Unit: None
Salary Minimum: \$20.00/Hour – Varies by position

Situated on Cayuga Lake and listed on the National Register of Historic Places, Newman Golf Course are a 70 acre, 9-hole community friendly amenity of the City of Ithaca. Newman Golf Course is an award-winning, well-manicured, 9-hole greens and fairways with clubhouse and pro shop. Join our team and experience the great opportunity of serving the community and working in the most scenic parks of Ithaca.

POSITIONS WITH NEWMAN GOLF COURSE (GROUNDSKEEPER): (VARIES, ALL DAYS) This work involves duties in the maintenance of greens, tee, fairways, bunkers, trees, ornamentals, clubhouse, maintenance shop, equipment, course supplies, driveways, parking area and pedestrian paths. Use of specialized mowing, aeration, rollers, supplies and tools. Repair of irrigation and drainage work. Maintenance of equipment and golf carts. Application of certified nutrients. The work can be physically demanding and is performed outdoors in all types of weather conditions, during off hours and weekends.

POSITIONS WITH NEWMAN GOLF COURSE (PRO SHOP ATTENDANT): (VARIES, ALL DAYS) This work involves the duties of greeting and checking in customers. Processing greens fees, cart rentals and merchandise. Maintains accurate logs, Tee-time reservations and visitor information. Assigns golf carts and assists golfers and customers with merchandise questions. Maintains the cleanliness of the Pro shop. Assists with tournaments, leagues and special event outings along with merchandise inventory. The work is a customer-oriented position with attention to detail and accurate record keeping. Does related work as required. The work is performed under the direction of a higher-level public works employee.

Minimum Qualifications: None.

Residency Requirements: There are no residency requirements for this position.

Supplemental Information:

- Computers are available for use by appointment. To schedule an appointment, contact the Department of Human Resources/Civil Service at (607) 274-6539 or by email to hrdept@cityofithaca.org.
- The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.
- The City of Ithaca is committed to the full inclusion of all qualified individuals. Consistent with the Americans with Disabilities Act (ADA) and the NYS Division of Human Rights (NYS DHR) it is the policy of the City to provide reasonable accommodation when requested without causing an undue

hardship. If accommodation is needed, please call (607) 274-6539 or by email to hrdept@cityofithaca.org.

Application Materials Required:

- City of Ithaca application

Applications will be accepted until positions are filled. Submit required application materials to:

Web site: <https://ithaca-portal.mycivilservice.com>

Attn: City of Ithaca

Human Resources Department

All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Ithaca is Gorges! We would love to have you on our team!



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