

# NOW HIRING

## Senior Planner



## The City of Ithaca is now accepting applications for the position of Senior Planner.

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**Location:** City of Ithaca, NY  
**Department:** Planning Department  
**Classification:** Competitive  
**FLSA Status:** Non-Exempt  
**Bargaining Unit:** Administrative  
**Salary:** \$69,046

**Position Description:** This is a professional planning position responsible for developing, implementing and managing complex or specialized municipal planning projects with minimal direction. Assignments may be in one or more specialty areas, including economic development, environmental planning, geographic information systems, neighborhood planning, quantitative methods, site plan review and/or zoning. The incumbent also conducts multifaceted research and analysis, community outreach, provides technical advice to municipal officials, and prepares applications for and administers grant funds. The position of Senior Planner is distinguished from that of Planner by both the complexity and level of professional work performed, and the independence with which it is performed. The work is performed under the general supervision of the Director of Planning and Development with considerable latitude allowed for the exercise of independent judgment in the performance of the work. Supervision may be exercised over student interns. Does related work as required.

To view the complete job description, visit: [Senior Planner job description.](#)

**Minimum Qualifications:** Either:

- (a) Possession of a Master's degree in planning, architecture, landscape architecture, urban design, historic preservation, public administration, public policy, economic development, engineering, environmental studies or a closely related field with similar course curriculum and one (1) year of full-time paid professional experience, or its part-time paid equivalent, in municipal, community or regional planning; or
- (b) Possession of a Bachelor's degree in planning, architecture, landscape architecture, urban design, historic preservation, public administration, public policy, economic development, engineering, environmental studies or a closely related field with similar course curriculum and two (2) years of full-time paid professional experience, or its part-time paid equivalent, in municipal, community or regional planning; or
- (c) An equivalent combination of training and experience as defined by limits of (a) and (b).

Note: College degrees must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education and/or U.S. Secretary of Education. If an applicant's degree was awarded by an educational institution outside the United States and its territories, the applicant must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <https://www.cs.ny.gov/jobseeker/degrees.cfm>. Applicants are responsible for payment of the required evaluation fee.

**Appointment Status and Exam Requirement:** This will be a provisional appointment pending the results of a civil service examination to be scheduled at a later date. Permanent appointment will be dependent upon the candidate's exam score.

**Residency Requirements:** There are no residency requirements for this position.

**Benefits:** Refer to the [Fringe Benefits](#) webpage and [CSEA Administrative Unit collective bargaining unit](#).

**Supplemental Information:**

- Computers are available for use by appointment. To schedule an appointment, contact the Department of Human Resources/Civil Service at (607) 274-6539 or by email to [hrdept@cityofithaca.org](mailto:hrdept@cityofithaca.org).
- The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.
- The City of Ithaca is committed to the full inclusion of all qualified individuals. Consistent with the Americans with Disabilities Act (ADA) and the NYS Division of Human Rights (NYS DHR) it is the policy of the City to provide reasonable accommodation when requested without causing an undue hardship. If accommodation is needed, please call (607)-274-6539 or by email to [hrdept@cityofithaca.org](mailto:hrdept@cityofithaca.org).

**Application Materials Required:**

- City of Ithaca application
- Copy of college transcript

Applications will be accepted until August 20, 2025. Submit required application materials to:

**Web site:** <https://ithaca-portal.mycivilservice.com>

**Attn:** City of Ithaca

**Human Resources Department**

All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

**Ithaca is Gorges! We would love to have you on our team!**

