

NOW HIRING

Working Supervisor

Internal Posting

Permanent Employees Only



The City of Ithaca is now accepting applications for the position of Working Supervisor – Internal Posting – Permanent Employees Only.

Location: City of Ithaca, NY
Department: Department of Public Works
Classification: Non-Competitive
FLSA Status: Non-Exempt
Bargaining Unit: CSEA DPW
Salary: \$27.27/Hour

Position Description: The work involves responsibility for supervising and participating in public works projects including the construction, maintenance and/or repair of municipal streets, bridges, parks and grounds, water distribution systems, wastewater collection systems, and street signage and markings. The incumbent plans and oversees the details of assigned work projects and supervises public works crews and work site activities. The incumbent also directly participates in project work activities, including operating construction equipment, utilizing construction machinery and tools, and performing other manual work as needed. This position differs from that of a Maintainer in that a Working Supervisor has regular supervision of a public works crew, plans out assigned public works projects, and has final responsibility for the successful, efficient and timely completion of assigned projects. The work is performed under general supervision of a higher-level public works supervisor with leeway allowed for the exercise of independent judgment in carrying out the details of the work. Supervision is exercised over the work of Heavy Equipment Operators, Light Equipment Operators, Maintainers, Maintenance Workers, and Laborers. Does related work as required.

To view the complete job description, visit: [Working Supervisor job description](#).

Minimum Qualifications: Four (4) years of full-time paid experience, or its part-time paid equivalent, in public works activities, such as highway construction or maintenance, parks and forestry maintenance, water or sewer main construction or maintenance, etc. Such experience must have been at the level of skilled or semi-skilled labor.

Special Requirement: Possession of a valid driver license appropriate to the vehicles or equipment operated. Said license must be maintained for the duration of employment.

Residency Requirements: There are no residency requirements for this position.

Benefits: Refer to the [Fringe Benefits](#) webpage and [CSEA DPW Unit collective bargaining agreement](#).

Supplemental Information:

- Computers are available for use by appointment. To schedule an appointment, contact the Department of Human Resources/Civil Service at (607) 274-6539 or by email to hrdept@cityofithaca.org.
- The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.
- The City of Ithaca is committed to the full inclusion of all qualified individuals. Consistent with the Americans with Disabilities Act (ADA) and the NYS Division of Human Rights (NYS DHR) it is the policy of the City to provide reasonable accommodation when requested without causing an undue hardship. If accommodation is needed, please call (607)-274-6539 or by email to hrdept@cityofithaca.org.

Application Materials Required:

- City of Ithaca application
- Copy of driver license

Applications will be accepted until July 28, 2025. Submit required application materials to:

Web site: <https://ithaca-portal.mycivilservice.com>

Attn: City of Ithaca

Human Resources Department

All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Ithaca is Gorges! We would love to have you on our team!



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