

NOW HIRING:

Seasonal Laborer

Multiple Positions Open



Location: City of Ithaca, NY
Department: Department of Public Works
Classification: Non-Competitive
FLSA Status: Non-Exempt
Bargaining Unit: None
Salary: \$18.25/Hour – Minimum
Varies with position

Situated on Cayuga Lake and listed on the National Register of Historic Places, Stewart Park and Newman Golf Course are a 177 acre, 9-hole community friendly amenity of the City of Ithaca. Stewart Park features an inclusive Playground, Splash Pad w/bathroom facilities, Tennis & Basketball Courts, Amusement Carousel, Cascadilla Boat House, Main and Tea Pavilions along the beautiful Cayuga Waterfront Trail. Newman Golf Course is an award-winning, well-manicured, 9-hole greens and fairways with clubhouse and pro shop. Join our team and experience the great opportunity of serving the community and working in the most scenic parks of Ithaca.

POSITIONS WITH NEWMAN GOLF COURSE (GROUNDSKEEPER): (VARIES, ALL DAYS) This work involves duties in the maintenance of greens, tee, fairways, bunkers, trees, ornamentals, clubhouse, maintenance shop, equipment, course supplies, driveways, parking area and pedestrian paths. Use of specialized mowing, aeration, rollers, supplies and tools. Repair of irrigation and drainage work. Maintenance of equipment and golf carts. Application of certified nutrients. The work can be physically demanding and is performed outdoors in all types of weather conditions, during off hours and weekends.

POSITIONS WITH NEWMAN GOLF COURSE (PRO SHOP ATTENDANT): (VARIES, ALL DAYS) This work involves the duties of greeting and checking in customers. Processing greens fees, cart rentals and merchandise. Maintains accurate logs, Tee-time reservations and visitor information. Assigns golf carts and assists golfers and customers with merchandise questions. Maintains the cleanliness of the Pro shop. Assists with tournaments, leagues and special event outings along with merchandise inventory. The work is a customer-oriented position with attention to detail and accurate record keeping. Does related work as required. The work is performed under the direction of a higher-level public works employee.

POSITIONS WITH PARKS & URBAN FORESTRY: (7:00 a.m. - 3:30 p.m. M-F) The work involves duties which are primarily of a routine manual nature. Typical work duties include string trimming, trash collection, mowing, general landscaping, bench painting and repair, and related activities. The work may also involve the performance of custodial work and unskilled park maintenance and repairs. Does related work as required. The work is performed under the direction of a higher-level public works employee.

POSITION WITH STEWART PARK: (7:00 a.m. - 3:30 p.m. M-Th., 6:00 a.m. - 10:00 a.m. Sat. & Sun.) The work involves duties which are primarily of a routine manual nature. Typical work duties include string trimming, trash collection, mowing, general landscaping, leaf collection, bench painting and repair, and related activities. The work will also involve the performance of custodial work and unskilled building maintenance and repairs at Stewart Park. Does related work as required. The work is performed under the direction of a higher-level public works employee.

POSITION WITH STEWART PARK (CAROUSEL OPERATOR): (11:00 a.m. - 7:00 p.m. Wed.-Sun. 20hr/wk). The work involves responsibility of operating the carousel at Stewart Park, which will consist of creating a welcoming environment, making sure all children are seated, turning the carousel on for a set amount of time, turning the carousel off, and assisting children with exiting. The incumbent will also be responsible for collecting carousel fares and maintaining a clean area around the carousel. Duties will also include daily visual safety checks of the carousel, picking up a small amount of trash, wiping down the carousel horses, and sweeping the carousel deck. Does related work as required.

Minimum Qualifications: None.

Residency Requirements: There are no residency requirements for this position.

Supplemental Information:

- Computers are available for use by appointment. To schedule an appointment, contact the Department of Human Resources/Civil Service at (607) 274-6539 or by email to hrdept@cityofithaca.org.
- The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.
- The City of Ithaca is committed to the full inclusion of all qualified individuals. Consistent with the Americans with Disabilities Act (ADA) and the NYS Division of Human Rights (NYS DHR) it is the policy of the City to provide reasonable accommodation when requested without causing an undue hardship. If accommodation is needed, please call (607) 274-6539 or by email to hrdept@cityofithaca.org.

Application Materials Required:

- City of Ithaca application

Applications will be accepted until the position is filled. Submit required application materials to:

Web site: <https://ithaca-portal.mycivilservice.com>

Attn: City of Ithaca

Human Resources Department

All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Ithaca is Gorges! We would love to have you on our team!



Issued: March 12, 2025