

# NOW HIRING:

## *Assistant Chief Wastewater Treatment Plant Operator*



**The City of Ithaca is now accepting applications for the position  
of Assistant Chief Wastewater Treatment Plant Operator.**

---

**Location:** City of Ithaca, NY  
**Department:** Wastewater Treatment Plant  
**Classification:** Competitive  
**FLSA Status:** Non-Exempt  
**Bargaining Unit:** Administrative Unit  
**Salary:** \$73,315 - \$87,163

The City of Ithaca, a top Finger Lakes Area employer, is seeking qualified applicants for the position of Assistant Chief Wastewater Treatment Plant Operator. This position serves the Wastewater Treatment Plant and reports directly to the Chief Wastewater Treatment Plant Operator.

**Position Description:** This is a supervisory and technical position which involves assisting the Chief Wastewater Treatment Plant Operator in the safe and efficient operation and maintenance of a Type 4A wastewater treatment plant utilizing an activated sludge process. The incumbent assists the Chief Operator in scheduling and assigning operators to shifts; training and supervising operators, trainees and other plant employees; overseeing the treatment and disposal of sludge; developing, implementing and evaluating plant programs; and overseeing the conduct of laboratory tests and other analyses. The work is performed under the general supervision of the Chief Wastewater Treatment Plant Operator with considerable leeway allowed for the exercise of independent judgment in planning and carrying out the details of the work. Direct supervision is exercised over operators, trainees, laboratory staff, and other plant personnel. The Assistant Chief Wastewater Treatment Plant Operator acts for and in place of the Chief Wastewater Treatment Plant Operator in the Chief Operator's absence or as otherwise assigned. Does related work as required.

To view the complete job description, visit: [Assistant Chief Wastewater Treatment Plant Operator job description](#).

**Minimum Qualifications:** Possession of a current grade 4A Wastewater Treatment Plant Operator certificate issued by the New York State Department of Environmental Conservation at the time of appointment and maintenance of said certificate for the duration of employment.

**Special Requirements:** Possession of a valid driver license appropriate to the vehicles or equipment operated. Said license must be maintained for the duration of employment.

**Appointment Status and Exam Requirement:** This will be a provisional appointment pending the results of a civil service examination to be scheduled at a later date. Permanent appointment will be dependent upon the candidate's exam score.

**Residency Requirements:** There are no residency requirements for this position.

**Benefits:** Refer to the [Fringe Benefits](#) webpage and [Administrative Unit bargaining agreement](#).

### **Supplemental Information:**

- Computers are available for use by appointment. To schedule an appointment, contact the Department of Human Resources/Civil Service at (607) 274-6539 or by email to [hr@cityofithaca.org](mailto:hr@cityofithaca.org).
- The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.
- The City of Ithaca is committed to the full inclusion of all qualified individuals. Consistent with the Americans with Disabilities Act (ADA) and the NYS Division of Human Rights (NYS DHR) it is the policy of the City to provide reasonable accommodation when requested without causing an undue hardship. If accommodation is needed, please call (607) 274 6539 or by email to [hr@cityofithaca.org](mailto:hr@cityofithaca.org).

### **Application Materials Required:**

- City of Ithaca application
- Copy of high school and college transcripts
- Copy of Driver License
- Copy of Grade 4A Wastewater Treatment Plant Operator certificate

Applications will be accepted until position is filled. Submit required application materials to:

**Web site:** <https://ithaca-portal.mycivilservice.com>

**Attn:** City of Ithaca

**Human Resources Department**

All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

**Ithaca is Gorges! We would love to have you on our team!**



Issued: January 21, 2025