

NOW HIRING:

Information Systems Manager



The City of Ithaca is now accepting applications for the position of Information Systems Manager.

Location: City of Ithaca, NY
Department: Public Information and Technology
Classification: Competitive
FLSA Status: Exempt
Bargaining Unit: Management
Salary: \$88,554 - \$106,265

The City of Ithaca, a top Finger Lakes Area employer, is seeking qualified applicants for the position of Information Systems Manager. This position serves the Public Information and Technology and reports directly to the Director of Public Information and Technology.

Position Description: Information Systems Managers are responsible for the management and support of assigned areas of the City's information technology systems and infrastructure, including data communications networks, enterprise application software, cybersecurity, electronic communications, the City website, and voice communication systems. Incumbents also serve as technical consultants to City departments, assisting with the assessment of needs and identification of appropriate software and technology to meet their needs. The work is performed under the general supervision of the Director of Public Information and Technology with wide latitude allowed for the exercise of independent technical judgment in the performance of the work. Supervision may be exercised over the work of subordinate technical staff if assigned. Does related work as required.

To view the complete job description, visit: [Information Systems Manager](#).

Minimum Qualifications:

- A. Possession of a Bachelor's Degree in Computer Science, Information Science, Information Technology, or a closely related field with similar course curriculum and two (2) years of full-time paid experience, or its part-time paid equivalent, in the computer technology field, which must have involved the management of information systems projects, systems analysis or design, the management and/or support of a large, heterogeneous computer network, or the management and/or support of enterprise software or computer systems; or
- B. Possession of an Associate's Degree in Computer Science, Information Science, Information Technology, or a closely related field with similar course curriculum and four (4) years of fulltime paid experience, or its part-time paid equivalent, as described in (A) above; or
- C. Graduation from high school or possession of a high school equivalency diploma and six (6) years of full-time paid experience, or its part-time paid equivalent, as described in (A) above; or
- D. An equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

Note: College degrees must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education and/or U.S. Secretary of Education. If an applicant's degree was awarded by an educational institution outside the United States and its territories, the applicant must provide independent verification of equivalency. A list of acceptable companies who

provide this service can be found at <https://www.cs.ny.gov/jobseeker/degrees.cfm>. Applicants are responsible for payment of the required evaluation fee.

Appointment Status and Exam Requirement: This will be a provisional appointment pending the results of a civil service examination to be scheduled at a later date. Permanent appointment will be dependent upon the candidate's exam score.

Residency Requirements: There are no residency requirements for this position.

Benefits: Refer to the [Benefits/Labor Contracts](#) webpage and [Fringe Benefits for Managerial Personnel](#) collective bargaining agreement.

Supplemental Information:

- Computers are available for use by appointment. To schedule an appointment, contact the Department of Human Resources/Civil Service at (607) 274-6539 or by email to hr@cityofithaca.org.
- The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.
- The City of Ithaca is committed to the full inclusion of all qualified individuals. Consistent with the Americans with Disabilities Act (ADA) and the NYS Division of Human Rights (NYS DHR) it is the policy of the City to provide reasonable accommodation when requested without causing an undue hardship. If accommodation is needed, please call (607) 274 6539 or by email to hr@cityofithaca.org.

Application Materials Required:

- City of Ithaca application
- Copy of high school and college transcripts

Submit required application materials by October 30, 2024, to:

Web site: <https://ithaca-portal.mycivilservice.com>

Attn: City of Ithaca

Human Resources Department

Applications must be received by the City of Ithaca Human Resources Department **no later than 4:30 PM EST** on the last filing date indicated above. All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Ithaca is Gorges! We would love to have you on our team!



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