

# City of Ithaca

## Office of Human Resources / Civil Service

108 E. Green St. - Ithaca, NY - 14850

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### JOB APPLICATIONS WANTED

**TITLE:** Utilities Systems Location Technician

**LOCATION:** City of Ithaca, NY - Department of Public Works - Water and Sewer Division

**SALARY:** \$46,189, with subsequent increases to \$57,736

**The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.**

**POSITION DESCRIPTION:** The work involves responsibility for performing technical and mechanical tasks to ensure the integrity of water and wastewater utilities located near construction projects including water and wastewater installations and repairs. The incumbent locates and marks out the location of water and wastewater systems, identifies uncovered pipes and lines, inspects new installations, records new information relative to the installations and repairs and updates water and wastewater maps and records. The work is performed under the general supervision of the Assistant Superintendent of Public Works (Water and Sewer) with leeway allowed for the exercise of independent judgment in carrying out the details of the work. Does related work as required.

To view the complete job description visit: <http://www.cityofithaca.org/302/Job-Descriptions>.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of a high school equivalency diploma and three (3) years of full-time paid experience, or its part-time paid equivalent, as a plumbers helper or in the installation or repair of a water or wastewater system.

**SPECIAL REQUIREMENT:** Possession of a valid NYS Class D driver license or a valid driver license equivalent to a NYS Class D driver license at the time of appointment and maintenance of said license for the duration of employment.

**RESIDENCY REQUIREMENTS:** There are no residency requirements for this position.

**APPOINTMENT STATUS AND EXAM REQUIREMENT:** This will be a provisional appointment pending the results of a civil service examination to be scheduled at a later date. Permanent appointment will be dependent upon the candidate's exam score.

**APPLICATION MATERIALS REQUIRED:**

- City of Ithaca application
- Copy of high school transcript
- Copy of driver license

Applications must be received by the City of Ithaca Human Resources Department no later than 4:30 PM EST on the last filing date indicated below. All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Submit required application materials by July 3, 2024:

City of Ithaca  
Human Resources Department  
Web site: <https://ithaca-portal.mycivilservice.com>



We would love to have you on our team! We hope to hear from you soon!

Re-Issued: June 17, 2024