

# City of Ithaca

## Office of Human Resources / Civil Service

108 E. Green St. - Ithaca, NY - 14850

Phone: (607) 274-6539 / Fax: (607) 274-6574 / E-mail: [hrdept@cityofithaca.org](mailto:hrdept@cityofithaca.org)

### JOB APPLICATIONS WANTED

**TITLE:** Electrician

**LOCATION:** City of Ithaca, NY - Department of Public Works - Streets and Facilities Division

**SALARY:** \$57,578, with subsequent increases to \$71,973

**The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.**

**POSITION DESCRIPTION:** The work involves the skilled and efficient installation, maintenance and repair of all electrical equipment, wiring and electrical systems for the City. As a journey-level electrician, the incumbent is responsible for assuring that all electrical installations under the Board of Public Works control are in safe operating condition and in compliance with the National Fire Protection Association, National Electrical Code, the National Fire Alarm and Signal Code, the New York State Manual on Uniform Traffic Control Devices, and the Manual on Uniform Traffic Control Devices issued by the United States Department of Transportation. The work is performed under the general supervision of the Assistant Superintendent of Public Works or a designated higher-level public works supervisor. General instructions are received regarding the tasks to be performed, with considerable leeway allowed for planning the details of each job. Working supervision may be exercised over the work of technicians or apprentices. Does related work as required.

To view the complete job description visit: <http://www.cityofithaca.org/302/Job-Descriptions>.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of a high school equivalency diploma and three years of experience as a journey-level electrician.

**SPECIAL REQUIREMENTS:**

1. Candidates must either obtain certification from the City of Ithaca as a Licensed Electrician within twelve (12) months of appointment, or possess a valid Electrician license comparable to a City of Ithaca Electrician license, and must maintain said license for the duration of employment.
2. Candidates must possess a New York State Class B Commercial Driver License (CDL), or a valid Commercial Driver License equivalent to a New York State Class B Commercial Driver License, at the time of appointment and must maintain said license for the duration of employment.

**RESIDENCY REQUIREMENTS:** There are no residency requirements for this position.

**APPOINTMENT STATUS AND EXAM REQUIREMENT:** This will be a provisional appointment pending the results of a civil service examination to be scheduled at a later date. Permanent appointment will be dependent upon the candidate's exam score.

\*\*\*Continued on Back\*\*\*

**APPLICATION MATERIALS REQUIRED:**

- City of Ithaca application
- Copy of high school and college transcripts
- Copy of Class B commercial driver license (CDL)

All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Applications will be accepted until position is filled.

Please submit required application materials to:

City of Ithaca  
Human Resources Department  
Web site: <https://ithaca-portal.mycivilservice.com>



We would love to have you on our team! We hope to hear from you soon!

Issued: June 10, 2024