

# City of Ithaca

## Office of Human Resources / Civil Service

108 E. Green St. - Ithaca, NY - 14850

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### JOB APPLICATIONS WANTED

**TITLE:** Water Treatment Plant Operator

**LOCATION:** City of Ithaca, NY - Water Treatment Plant

**SALARY:** \$48,087, with subsequent increase \$60,109

**The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.**

**POSITION DESCRIPTION:** The work involves responsibility on an assigned shift for the efficient and effective operation and maintenance of a Type 1-A water treatment plant and its ancillary facilities for the production of potable water that meets or exceeds state and federal requirements. The water treatment plant contains processes for filtration with pretreatment, chemical softening, disinfection, pumping and waste handling. The incumbent operates, maintains and repairs a variety of plant equipment and machinery. The incumbent also performs laboratory tests and other analyses related to water filtration and treatment processes, the water distribution system, waste handling, the watershed, regulatory requirements and other related tests being run concerning the water system as a whole. Buildings and grounds maintenance activities are also regular duties of this position. The work is performed under the general supervision of the Chief Water Treatment Plant Operator in accordance with established policy, with leeway allowed for the exercise of independent judgment in planning and carrying out the details of the work. Does related work as required.

To view the complete job description visit: <http://www.cityofithaca.org/302/Job-Descriptions>.

### **MINIMUM QUALIFICATIONS:**

- A. Possession of an Associate's Degree in Water/Wastewater Technology, Environmental Science, Engineering Technology, physical sciences, chemistry, biological sciences, life sciences or a closely related field with similar course curriculum; or
- B. Graduation from high school or possession of a high school equivalency diploma and two (2) years of full-time paid experience, or its part-time paid equivalent, in the operation of a water treatment plant; or
- C. An equivalent combination of training and experience as defined by the limits of (A) and (B) above.

**Note:** College degrees must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education and/or U.S. Secretary of Education. If an applicant's degree was awarded by an educational institution outside the United States and its territories, the applicant must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <https://www.cs.ny.gov/jobseeker/degrees.cfm>. Applicants are responsible for payment of the required evaluation fee.

### **SPECIAL REQUIREMENTS:**

1. Possession of a Grade II-A "Assistant Operator" certificate issued under the provisions of Section 5-4.2 of the New York State Sanitary Code at the time of appointment and maintenance of said certification for the duration of employment.
2. Possession of a valid New York State Class D driver license or a valid driver license equivalent to a New York State Class D driver license at the time of appointment and maintenance of said license for the duration of employment.

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**RESIDENCY REQUIREMENTS:** There are no residency requirements for this position.

**APPOINTMENT STATUS AND EXAM REQUIREMENT:** This will be a provisional appointment pending the results of a civil service examination to be scheduled at a later date. Permanent appointment will be dependent upon the candidate's exam score.

**APPLICATION MATERIALS REQUIRED:**

- City of Ithaca application
- Copy of high school and college transcripts
- Copy of driver license

Applications must be received by the City of Ithaca Human Resources Department no later than 4:30 PM EST on the last filing date indicated below. All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Submit required application materials by May 29, 2024:

City of Ithaca  
Human Resources Department  
Web site: <https://ithaca-portal.mycivilservice.com>



We would love to have you on our team! We hope to hear from you soon!

Issued: May 7, 2024