

# City of Ithaca

## Office of Human Resources / Civil Service

108 E. Green St. - Ithaca, NY - 14850

Phone: (607) 274-6539 / Fax: (607) 274-6574 / E-mail: [hrdept@cityofithaca.org](mailto:hrdept@cityofithaca.org)

### JOB APPLICATIONS WANTED

**TITLE:** Laboratory Technician

**LOCATION:** City of Ithaca, NY - Water Treatment Plant

**SALARY:** \$46,189, with subsequent increases to \$57,736

**The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.**

**POSITION DESCRIPTION:** The work involves responsibility for independent sampling, testing and laboratory analyses associated with municipal water and wastewater treatment plant laboratories. The work involves the physical, chemical, bacteriological and microscopic examination of raw and treated water and wastewater. The work may also include testing related to the watershed program requirements for Cayuga Lake, its tributaries and the potable water source, Six Mile Creek. When assigned to the Water Treatment Plant, the incumbent may assist with the development and implementation of the watershed management program. The work is performed under general supervision in accordance with prescribed procedures requiring a high degree of accuracy. Guidance and oversight may be provided to plant operators who assist with laboratory work. Does related work as required.

To view the complete job description visit: <http://www.cityofithaca.org/302/Job-Descriptions>.

**MINIMUM QUALIFICATIONS:** Either:

- A. Possession of an Associate's degree in chemistry, microbiology, laboratory technology, water or wastewater technology, or a closely related field with similar course curriculum; or
- B. Completion of a minimum of sixty (60) credit hours of college coursework, including twenty-four (24) credit hours in chemistry, biology, laboratory technology, water or wastewater technology, or a closely related field with similar course curriculum; or
- C. Graduation from high school or possession of a high school equivalency diploma and two (2) years of experience in performing physical, chemical, microbiological or bacteriological tests involving water or wastewater analysis; or
- D. An equivalent combination of training and experience as defined by the limits of (A), (B), and (C).

**Note:** College degrees must have been awarded by, and college coursework completed at, a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education and/or U.S. Secretary of Education. If an applicant's degree was awarded by, or college coursework completed at, an educational institution outside the United States and its territories, the applicant must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <https://www.cs.ny.gov/jobseeker/degrees.cfm>. Applicants are responsible for payment of the required evaluation fee.

\*\*\*Continued on Back\*\*\*

**SPECIAL REQUIREMENT:** Possession of a valid driver license appropriate to the vehicles or equipment operated. Said license must be maintained for the duration of employment.

**RESIDENCY REQUIREMENTS:** There are no residency requirements for this position.

**APPOINTMENT STATUS AND EXAM REQUIREMENT:** This will be a provisional appointment pending the results of a civil service examination to be scheduled at a later date. Permanent appointment will be dependent upon the candidate's exam score.

**APPLICATION MATERIALS REQUIRED:**

- City of Ithaca application
- Copy of high school and college transcripts
- Copy of driver license

Applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Submit required application materials by May 29, 2024:

City of Ithaca  
Human Resources Department  
Web site: <https://ithaca-portal.mycivilservice.com>



We would love to have you on our team! We hope to hear from you soon!

Issued: May 2, 2024