

City of Ithaca

Office of Human Resources / Civil Service

108 E. Green St. - Ithaca, NY - 14850

Phone: (607) 274-6539 / Fax: (607) 274-6574 / E-mail: hrdept@cityofithaca.org

JOB APPLICATIONS WANTED

TITLE: Plumbing Inspector

LOCATION: City of Ithaca, NY - Department of Public Works - Water and Sewer Division

SALARY: \$63,272, with subsequent increases to \$79,089

The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.

POSITION DESCRIPTION: The Plumbing Inspector inspects private and public plumbing installations, and installations to municipal water distribution and wastewater collection systems, to ensure compliance with national, state and local codes. The incumbent also examines and approves plans and specifications for plumbing and drainage installations and alterations, issues permits, investigates complaints and is responsible for the daily administration of plumbing licenses. The Plumbing Inspector also serves on the municipal Board of Examining Plumbers and, in this capacity, drafts policies, procedures and legislation for review and adoption by the Board. The work is performed under the administrative direction of the Board of Examining Plumbers with extensive leeway allowed for the exercise of independent judgment in carrying out the details of the work. Administrative supervision is provided by the Director of Code Enforcement. Does related work as required.

MINIMUM QUALIFICATIONS: Either:

- A. Possession of an Associate's degree in construction technology, engineering technology, or closely related field that included 3 semester credit hours in mechanical drawing or drafting and ten (10) years of full-time paid experience, or its part-time paid equivalent, as a journey or higher-level plumber, at least one (1) year of which shall have been as a master plumber; or
- B. Graduation from high school or possession of a high school equivalency diploma including or supplemented by one (1) year of mechanical drawing or drafting and ten (10) years of experience as defined in (a), at least one (1) year of which shall have been as a master plumber; or
- C. An equivalent combination of training and experience as defined by the limits of (a) and (b).

Note: College degrees must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education and/or U.S. Secretary of Education. If an applicant's degree was awarded by an educational institution outside the United States and its territories, the applicant must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <https://www.cs.ny.gov/jobseeker/degrees.cfm>. Applicants are responsible for payment of the required evaluation fee.

SPECIAL REQUIREMENTS:

1. Applicants must obtain a Master Plumber's license and certification from the NYS Department of Health as a back flow prevention tester within one year of appointment.
2. Possession of a valid New York State Class D driver license or a valid driver license equivalent to a New York State Class D driver license at the time of appointment and maintenance of said license for the duration of employment.

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SPECIAL REQUIREMENT (continued):

3. Candidates must obtain certification as a Code Enforcement Official from the New York State Department of State, as required by Title 19, Part 1208 of the Official Compilation of Codes, Rules and Regulations of the State of New York (NYCRR), within twelve months of permanent appointment, and must maintain said certification for the duration of employment.

RESIDENCY REQUIREMENTS: There are no residency requirements for this position.

APPOINTMENT STATUS AND EXAM REQUIREMENT: This will be a provisional appointment pending the results of a civil service examination to be scheduled at a later date. Permanent appointment will be dependent upon the candidate's exam score.

To view the complete job description visit: <http://www.cityofithaca.org/302/Job-Descriptions>.

APPLICATION MATERIALS REQUIRED:

- City of Ithaca application
- Copy of high school and college transcripts
- Copy of driver license

Applications must be received by the City of Ithaca Human Resources Department no later than 4:30 PM EST on the last filing date indicated below. All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Required application materials accepted until position is filled.

City of Ithaca
Human Resources Department
Web site: <https://ithaca-portal.mycivilservice.com>



We would love to have you on our team! We hope to hear from you soon!

Re-Issued: April 22, 2024