

# City of Ithaca

## Office of Human Resources / Civil Service

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### JOB APPLICATIONS WANTED

**TITLE:** GIAC Summer Camp Counselors

**LOCATION:** Greater Ithaca Activities Center (GIAC)

**SALARY:** \$19.00/hour - \$22.00/hour

**WORKWEEK:** Monday - Friday, July 1, 2024 - August 16, 2024

**HOURS:** 8:30 a.m. - 5:00 p.m.

**The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.**

The Greater Ithaca Activities Center (GIAC), a department to the City of Ithaca, is seeking to hire Summer Camp Recreation Attendants for the 2024 Summer Camp season. Entry level work includes routine summer camp program duties assisting GIAC Program Coordinators and Program Leaders in conducting multicultural, educational, and recreation activities for youth (ages 5 to teens) at GIAC. This position requires a background check and pre-employment physical paid for by GIAC.

Seasonal Summer Camp Recreation Attendants support the program through assisting with duties such as:

- Assist with the implementation of daily planned educational, recreational and multicultural activities such as arts and crafts, science projects, physical fitness, indoor/outdoor games, swimming, performing arts and other youth activities, including field trip outings and providing assistance as needed;
- Monitors and supervises youth and teen camp participants by maintaining order and ensuring safety;
- Assists with daily participant check-in and check-out and maintains records related to program activities;
- Distributes and collects recreation equipment or supplies and organizes and participates in group games and related activities;
- Assists GIAC summer camp program personnel with the chaperoning of trips and other group activities;
- Acts as a liaison for program activities with parents, community service agencies, schools and agencies for the purpose of promoting programs and enhancing services sponsored by GIAC;
- Attends staff meetings and week-long summer camp training;
- Adhere to all childcare regulations for a School Aged Child Care Program;
- Does related work as required.

**MINIMUM QUALIFICATIONS:** Must be 18 years old by July 1, 2024.

**PREFERRED QUALIFICATIONS:** 1 year volunteer/work experience working with youth.

**APPLICATION MATERIALS REQUIRED:** City of Ithaca application

All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Applications accepted until positions are filled.

City of Ithaca  
Human Resources Department  
Web site: <https://ithaca-portal.mycivilservice.com>

We would love to have you on our team! We hope to hear from you soon!

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