

City of Ithaca

Office of Human Resources / Civil Service

108 E. Green St. - Ithaca, NY - 14850

Phone: (607) 274-6539 / Fax: (607) 274-6574 / E-mail: hrdept@cityofithaca.org

JOB APPLICATIONS WANTED

TITLE: Director of Sustainability

LOCATION: City of Ithaca - Department of Planning and Development

SALARY: \$78,253, with subsequent increases to \$93,904

The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.

The City of Ithaca is seeking a Director of Sustainability to organize and coordinate the City in an organizational transformation initiative to meet the goals of the City's Green New Deal. The successful individual will have experience with issues surrounding climate change, be a strong visionary with deep commitment to environmental justice and advancing social equity through environmental stewardship, public health, and sustainable urban development. Ithaca sits on the southern shore of Cayuga Lake in Central New York. This dynamic city is the home of Cornell University and Ithaca College. Ithaca's multicultural community boasts representation from more than 90 countries.

POSITION DESCRIPTION: This is a professional and administrative position responsible for organizing and coordinating the City's sustainability and climate justice goals, programs and initiatives. The Director of Sustainability is the central point person responsible for overseeing the City's Climate Action Plan and energy sustainability initiatives. The incumbent identifies and coordinates interdepartmental efforts to identify, plan, finance, and implement strategies to reduce greenhouse gas consumption and emissions, and benchmarks progress towards the City's carbon neutrality goals. The Director of Sustainability serves as the City's lead advisor on energy sustainability issues and collaborates with department heads, local governments, state agencies, and public interest groups to achieve the goals outlined in the City's Green New Deal. Knowledge of sustainability topics such as climate change and adaptation, greenhouse gas emissions, transportation alternatives, waste reduction, sustainable food systems, water protection, and other localized environmental and economic stressors is essential. The incumbent must also have a deep commitment to environmental justice and for advancing social equity through environmental stewardship, public health, and sustainable urban development. The Director of Sustainability must be a champion for equity and sustainability and must be able to highlight these as core institutional values and considered in every decision made by the City. The work is performed under the general direction of the Director of Planning and Development, in accordance with established City goals, with considerable leeway allowed for the exercise of independent judgment in the performance of the work. Supervision is exercised over the work of professional, technical and clerical staff. Does related work as required.

MINIMUM QUALIFICATIONS:

- A. Possession of a Master's Degree in engineering, architecture, environmental science, business management, public administration, urban and regional planning or a related field with similar course curriculum and five (5) years full-time paid professional experience, or its part-time paid professional equivalent; or
- B. Possession of a Bachelor's Degree in engineering, architecture, environmental science, business management, public administration, urban and regional planning or a related field with similar course curriculum and seven (7) years full-time paid professional experience, or its part-time paid professional equivalent; or

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MINIMUM QUALIFICATIONS (continued):

C. An equivalent combination of training and experience as defined by the limits of (A) and (B) above.

Note: College degrees must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education and/or U.S. Secretary of Education. If an applicant's degree was awarded by an educational institution outside the United States and its territories, the applicant must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <https://www.cs.ny.gov/jobseeker/degrees.cfm>. Applicants are responsible for payment of the required evaluation fee.

RESIDENCY REQUIREMENTS: There are no residency requirements for this position.

APPOINTMENT STATUS AND EXAM REQUIREMENT: This will be a provisional appointment pending the results of a civil service examination to be scheduled at a later date. Permanent appointment will be dependent upon the candidate's exam score.

APPLICATION MATERIALS REQUIRED:

- City of Ithaca application
- Copy of college transcripts

Applications must be received by the City of Ithaca Human Resources Department no later than 4:30 PM EST on the last filing date indicated below. Postmarks are not accepted. All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Submit required application materials by April 17, 2023

City of Ithaca
Human Resources Department
Web site: <https://ithaca-portal.mycivilservice.com>



The City of Ithaca is committed to Equity and Inclusion. We encourage those with similar values to apply.

Issued: March 15, 2023