

# City of Ithaca

Office of Human Resources / Civil Service

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## JOB APPLICATIONS WANTED

**TITLE:** Wastewater Treatment Plant Operator - Multiple Positions

**LOCATION:** City of Ithaca - Wastewater Treatment Facility

**SALARY:** \$47,029, with subsequent increases to \$58,786

**The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.**

**POSITION DESCRIPTION:** The work involves responsibility on an assigned shift for operating and maintaining a wastewater treatment plant utilizing an activated sludge process. The incumbent operates a variety of plant equipment and machinery and performs laboratory tests and other analyses relative to wastewater treatment processes. The work is performed under the general supervision of the Chief Wastewater Treatment Plant Operator with some leeway allowed for the exercise of independent judgment in planning and carrying out the details of the work. Does related work as required.

### **MINIMUM QUALIFICATIONS:**

For a Type 4A activated sludge Wastewater Treatment Plant with a plant point score of 76 points or greater:

A. Either:

1. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an AAS degree in a New York State Department of Environmental Conservation approved curriculum; or
2. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an AAS degree, and eighteen (18) months operating experience at a wastewater treatment plant; or
3. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an AA degree with thirty (30) credit hours of math and/or science, and eighteen (18) months operating experience at a wastewater treatment plant; or
4. Graduation from high school or possession of a high school equivalency diploma and three (3) years operating experience at a wastewater treatment plant;

**And**

- B. Satisfactory completion of an appropriate course of instruction approved by the Commissioner, Department of environmental Conservation

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**And**

C. Eighteen (18) months operating experience at an activated sludge wastewater treatment plant with a point score of 56 or greater. [Note: this experience is in addition to that required in sections A(2), A(3) and A(4).

**SPECIAL REQUIREMENTS:**

1. Possession of a current Grade 3A Wastewater Treatment Plant Operator certificate issued by the New York State Department of Environmental Conservation at the time of appointment and maintenance of said license for the duration of employment.
2. Possession of a valid driver license appropriate to the vehicles or equipment operated. Said license must be maintained for the duration of employment.

**RESIDENCY REQUIREMENTS:** There are no residency requirements for this position.

**APPOINTMENT STATUS AND EXAM REQUIREMENT:** This will be a provisional appointment pending the results of a civil service examination to be scheduled at a later date. Permanent appointment will be dependent upon the candidate's exam score.

**APPLICATION MATERIALS REQUIRED:**

- City of Ithaca application
- Copy of high school and college transcripts
- Copy of Grade 3A Wastewater Treatment Plant Operator Certificate
- Copy of driver license

All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Applications will be accepted until positions are filled. Submit required application materials to:

City of Ithaca  
Human Resources Department  
Web site: <https://ithaca-portal.mycivilservice.com>



The City of Ithaca is committed to Equity and Inclusion. We encourage those with similar values to apply.

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