City of Ithaca

Office of Human Resources / Civil Service 108 E. Green St. - Ithaca , NY - 14850 Phone: (607) 274-6539 / Fax: (607) 274-6574 / E-mail: hrdept@cityofithaca.org

JOB APPLICATIONS WANTED

TITLE:	Custodial Worker
LOCATION:	City of Ithaca - Greater Ithaca Activities Center
SALARY:	\$15.37/hour, with subsequent increases to \$17.12/hour
HOURS:	25 hours/week
WORKWEEK:	Monday - Friday 4:30 p.m 9:30 p.m., some evenings may be until 10:00 p.m.

The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.

POSITION DESCRIPTION: The work involves responsibility for cleaning buildings and general grounds keeping activities. The incumbent performs a variety of cleaning tasks, some of which involve the operation of electrical equipment and the use of chemicals. The incumbent may also perform snow removal activities. The incumbent may lock and/or unlock a building at the end or beginning of work. The work is performed according to established procedures and performed under the direction or specific instructions of a higher level employee. Does related work as required.

MINIMUM QUALIFICATIONS: None

RESIDENCY REQUIREMENTS: There are no residency requirements for this position.

APPLICATION MATERIALS REQUIRED:

City of Ithaca application

Applications must be received by the City of Ithaca Human Resources Department no later than 4:30 PM EST on the last filing date indicated below. All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Submit required application materials by December 15, 2022:

City of Ithaca Human Resources Department Web site: <u>https://ithaca-portal.mycivilservice.com</u>

The City of Ithaca is committed to Equity and Inclusion. We encourage those with similar values to apply.

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