

City of Ithaca

Office of Human Resources / Civil Service

108 E. Green St. - Ithaca, NY - 14850

Phone: (607) 274-6539 / Fax: (607) 274-6574 / E-mail: hrdept@cityofithaca.org

JOB APPLICATIONS WANTED

TITLE: Electrical Inspector

LOCATION: City of Ithaca - Planning, Building & Economic Development

SALARY: \$60,518, with subsequent increases to \$75,647

The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.

POSITION DESCRIPTION: The work involves responsibility for inspecting electrical installations and repairs in buildings to ensure compliance with the New York State Uniform Fire Prevention and Building Code, the National Electric Code, the New York State Multiple Residence Law, the New York State Building Construction Code along with relevant municipal codes and regulations. Duties include reviewing applications for repair, alteration or addition to existing electrical systems and inspecting all wiring installations for compliance with code. The work is performed under the general supervision of the Director of Code Enforcement with leeway allowed for the exercise of independent judgment in carrying out the details of the work. Does related work as required.

MINIMUM QUALIFICATIONS:

- A. Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in electrical construction, electrical technology or closely related field, AND three (3) years of full-time paid experience, or its part-time paid equivalent, as a journey level Electrician, AND two (2) years of full-time paid experience, or its part-time paid equivalent, inspecting or supervising residential and commercial electrical work; or
- B. Graduation from high school or possession of a high school equivalency diploma, AND possession of certifications from the International Association of Electrical Inspectors as an Electrical Inspector for one and two family dwellings and as an Electrical Inspector for general construction, AND three (3) years of full-time paid experience, or its part-time paid equivalent, as a journey level Electrician, AND two (2) years of full-time paid experience, or its part-time paid equivalent, inspecting or supervising residential and commercial electrical work; or
- C. Graduation from high school or possession of a high school equivalency diploma, AND five (5) years of full-time paid experience, or its part-time paid equivalent, as a journey level Electrician, AND two (2) years of full-time paid experience, or its part-time paid equivalent, inspecting or supervising residential and commercial electrical work; or
- D. An equivalent combination of training and experience as defined by the limits of (A), (B) and (C).

SPECIAL REQUIREMENTS:

- 1. Candidates must obtain certification from the City of Ithaca as a Licensed Electrician within two years of the date of appointment and must maintain said certification for the duration of employment.

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SPECIAL REQUIREMENT (continued):

2. Candidates must obtain certification as a Code Enforcement Official from the New York State Department of State, as required by Title 19, Part 1208 of the Official Compilation of Codes, Rules and Regulations of the State of New York (NYCRR), within eighteen months of permanent appointment, and must maintain said certification for the duration of employment.
3. Possession of a valid New York State Class D driver license or a valid driver license equivalent to a New York State Class D driver license at the time of appointment and maintenance of said license for the duration of employment.

RESIDENCY REQUIREMENTS: Applicants must be residents of New York State.

APPOINTMENT STATUS AND EXAM REQUIREMENT: This will be a provisional appointment pending the results of a civil service examination to be scheduled at a later date. Permanent appointment will be dependent upon the candidate's exam score.

APPLICATION MATERIALS REQUIRED:

- City of Ithaca application
- Copy of high school and college transcripts
- Copy of driver license

All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Applications will be accepted until position is filled.

City of Ithaca
Human Resources Department
Web site: <https://ithaca-portal.mycivilservice.com>



The City of Ithaca is committed to Equity and Inclusion. We encourage those with similar values to apply.

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