

City of Ithaca

Office of Human Resources / Civil Service

108 E. Green St. - Ithaca, NY - 14850

Phone: (607) 274-6539 / Fax: (607) 274-6574 / E-mail: hrdept@cityofithaca.org

JOB APPLICATIONS WANTED

TITLE: GIAC Outdoor Adventures Program Coordinator - Summer Camp (Seasonal)

LOCATION: Greater Ithaca Activities Center (GIAC)

SALARY: \$18.00/hour

WORKWEEK: 35-40 hours/week; Monday - Friday, Summer (June 27-August 12, 2022)

HOURS: 8:30 a.m.-5:30 p.m.

The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.

The Greater Ithaca Activities Center (GIAC), a department to the City of Ithaca, is seeking to hire an **Outdoor Adventures Program Coordinator** for the 2022 Summer Camp season. The goal of this position is to broaden campers' experiences in the outdoors and nature, including learning about plants and animals, hiking and navigation, and exploring and enjoying local parks, forests and natural areas. The Outdoor Adventure Program Coordinator will work with the camp groups' counselors, local volunteer guides experienced in natural history and outdoor recreation, and GIAC staff to organize and accompany camp groups on outdoor adventures. The Outdoor Adventures Program Coordinator needs to love being outdoors, exploring nature and sharing that joy with children.

Duties Include:

- Organizing, scheduling, and implementing outdoor adventure outings.
- Communicate with State Parks and other agencies about planned visits.
- Work with GIAC Camp Directors on transportation, meals, and outing logistics.
- Accompany camp groups on all outings.

Summer day camp runs 6 weeks with 1 week of training and is located in the beautiful Finger Lakes region of central New York (Ithaca, NY). This camp serves children from a wide range of diverse backgrounds.

This position requires a background check with fingerprinting and pre-employment physical paid for by GIAC.

MINIMUM QUALIFICATIONS: Must be 18+ years old.

PREFERRED QUALIFICATIONS: 1 year volunteer/work experience working with youth in an outdoor setting, comfortable hiking and out in nature, and enthusiastic about sharing the outdoors with children.

APPLICATION MATERIALS REQUIRED: - City of Ithaca application

All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Required application materials accepted until position is filled.

City of Ithaca
Human Resources Department
Web site: <https://ithaca-portal.mycivilservice.com>



The City of Ithaca is committed to Equity and Inclusion. We encourage those with similar values to apply.

Issued: April 7, 2022