

**JOB APPLICATIONS WANTED**

**TITLE:** Seasonal Laborer  
**Multiple Positions Available**

**LOCATION:** City of Ithaca - Department of Public Works

**SALARY:** \$15.37 per hour—Minimum  
Varies with position

**The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.**

Join our team! The seasonal laborer position is a great opportunity to serve the community and gain experience in a wide variety of public works construction projects. Seasonal laborer positions are held for periods of up to 6 months, and those employees that exhibit a strong work ethic, willingness to learn, good attitude, and attainment of a Class B Commercial Driver License may be considered for full time permanent employment in the Department of Public Works.

**POSITIONS WITH HIGHWAY DIVISION: (7:00am-3:30pm M-F)** The work involves duties which are primarily of a routine manual and unskilled nature requiring physical endurance and a willingness to perform heavy work. This work involves duties in the construction and repair of roads, curbs, sidewalks, and drainage systems. The work can be physically demanding and is performed outdoors in all types of weather conditions, occasionally during off hours and weekends during emergencies. The work is performed under the direct supervision of a higher level public works crew member. Supervision of others is not a function of this class. Does related work as required.

**POSITIONS WITH NEWMAN GOLF COURSE (MAINTENANCE): (VARIES, ALL DAYS)** This work involves duties in the maintenance of greens, tee, fairways, bunkers, trees, ornamentals, clubhouse, maintenance shop, equipment, course supplies, driveways, parking area and pedestrian paths. Use of specialized mowing, aeration, rollers, supplies and tools. Repair of irrigation and drainage work. Maintenance of equipment and golf carts. Application of plant health and nutrition products. The work can be physically demanding and is performed outdoors in all types of weather conditions, during off hours and weekends.

**POSITIONS WITH NEWMAN GOLF COURSE (GOLF SHOP ATTENDANT): (VARIES, ALL DAYS)** This work involves duties greet and check in customers. Process sales of greens fees, cart rentals and merchandise. Maintains accurate logs, tee times/reservations and visitor information. Assign golf carts and assist golfers and customers with merchandise questions. Maintains the cleanliness of clubhouse and golf shop. Assists with tournaments, leagues and outings along with merchandise inventory. The work is a customer oriented position with attention to detail and accurate record keeping.

**POSITIONS WITH PARKS & FORESTRY: (7:00am-3:30pm M-F)** The work involves duties which are primarily of a routine manual nature. Typical work duties include string trimming, trash collection, mowing, general landscaping, bench painting and repair, and related activities. The work may also involve the performance of custodial work and unskilled park maintenance and repairs. The work is performed under the direct supervision of a higher level public works crew member. Laborers do not supervise others.

**POSITION WITH SIGN SHOP: (4:00am-12:30pm M-F)** The work involves duties which are primarily of a routine manual nature. Typical work duties include installation of signs, road markings, and performing traffic control. The work may also involve the performance of unskilled maintenance and repairs.

**POSITION WITH STEWART PARK: (6:00am-2:30pm M-Th., 6:00am-10:00am Sat. & Sun.)** The work involves duties which are primarily of a routine manual nature. Typical work duties include: string trimming, trash collection, mowing, general landscaping, leaf collection, bench painting and repair, and related activities. The work will also involve the performance of custodial work and unskilled building maintenance and repairs at Stewart Park. The work is performed under the direct supervision of a higher level public works crew member. Laborers do not supervise others.

**POSITION WITH STEWART PARK (CAROUSEL OPERATOR): (11:00am-7:00pm Wed.-Sun., 20hrs/wk)** The work involves responsibility of operating the carousel at Stewart Park, which will consist of creating a welcoming environment, making sure all children are seated, turning the carousel on for a set amount of time, turning the carousel off, and assisting children with exiting. The incumbent will also be responsible for collecting carousel fares and maintaining a clean area around the carousel. Duties will also include daily visual safety checks of the carousel, picking up a small amount of trash, wiping down the carousel horses, and sweeping the carousel deck. Does related work as required.

**POSITION WITH WATER AND SEWER DIVISION: (7:00am-3:30pm M-F)** These positions will support the Water & Sewer Division of the Department of Public Works in the construction and repair of underground water and sewer pipes. The work can be physically demanding and is performed outdoors in all types of weather conditions, occasionally during off hours and weekends during emergencies.

**MINIMUM QUALIFICATIONS:** None.

**APPLICATION MATERIALS REQUIRED:**

- City of Ithaca application

All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications. For assistance, please contact the Human Resources Department at (607) 274-6539.

Applications will be accepted until positions are filled.

City of Ithaca  
Human Resources Department  
Web site: <https://ithaca-portal.mycivilservice.com>

The City of Ithaca is committed to Equity and Inclusion. We encourage those with similar values to apply

Issued: March 15, 2022