

# City of Ithaca

## Office of Human Resources / Civil Service

108 E. Green St. - Ithaca, NY - 14850

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### JOB APPLICATIONS WANTED

**TITLE:** College Discovery Program  
Ithaca Youth Bureau

**LOCATION:** Ithaca Youth Bureau

**SALARY:** Rate based on experience

**DURATION:** Mid July - Mid August

**POSITION DESCRIPTION:** Assists with daily program activities such as games and team building activities for 20 middle school aged students. Supervise students on a five day trip to Boston. Will also assist with student presentations for parents and families.

**PREFERRED QUALIFICATIONS:** Experience working with school age children. Possess CPR and 1st Aid certification.

**MINIMUM QUALIFICATIONS:** None.

**APPLICATION MATERIALS REQUIRED:**

- City of Ithaca application

All applications must be original applications, either hard copy or electronically submitted through our online application program. We do not accept faxed applications, e-mailed applications or photocopies of applications.

Applications accepted continuously.

City of Ithaca  
Human Resources Department  
108 East Green Street  
Ithaca, NY 14850  
(607) 274-6539

Web site: [www.cityofithaca.org](http://www.cityofithaca.org)



The City of Ithaca is an Equal Opportunity Employer that is committed to diversifying its workforce.

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