

City of Ithaca

Office of Human Resources / Civil Service

108 E. Green St. - Ithaca, NY - 14850

Phone: (607) 274-6539 / Fax: (607) 274-6574 / E-mail: hrdept@cityofithaca.org

JOB APPLICATIONS WANTED

TITLE: Deputy Police Chief

LOCATION: City of Ithaca - Police Department

SALARY: \$93,702 - \$107,088

The City of Ithaca seeks a Deputy Police Chief with the potential to assume the leadership of a department with 69 sworn officers and 8 civilians. This is a department that takes pride in its high level of professionalism, and its exceptionally trained and diverse staff. Individuals interested in the challenges and opportunities of a small progressive city that is home to Cornell University and Ithaca College should apply.

DISTINGUISHING FEATURES OF THE CLASS: This is an important administrative position involving responsibility for assisting the Police Chief in supervising, directing and coordinating the work of all units of the Police Department, including scheduling. The work is performed under the general direction of the Police Chief in accordance with the plans, policies and objectives outlined by him. The work also entails, in a large measure, responsibility for the quality of performance of the members of the police force. Does related work as required.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma and seven (7) years of progressively responsible law enforcement experience, at least two (2) years of which must have been at or above the second-line supervisory level.

NOTE: "Second-line" supervision refers to the second level of supervisory authority in an agency. For the purpose of these qualifications, it must include the supervision of supervisory law enforcement officers. In the Ithaca Police Department, for example, it would equate to the level of Police Lieutenant. Second-line supervisory experience must have been gained through an actual appointment into a second-line supervisory position. "Acting" or "out-of-title" second-line supervisory experience is not qualifying experience.

SPECIAL REQUIREMENTS:

1. Possession of a valid New York State Class D driver license or a valid driver license equivalent to a New York State Class D driver license at the time of appointment and maintenance of said license for the duration of employment.
2. Notwithstanding the provisions of any other section of law, general, special or local, in political subdivisions maintaining a police department serving a population of one hundred fifty thousand or less, no person shall be appointed to any rank above the rank of police officer unless he or she has been appointed a police officer from an eligible list established according to merit and fitness as provided by Section 6 of Article V of the Constitution of the State of New York, or has previously served as a member of the New York State Police.

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EXAM REQUIREMENTS: A civil service exam will be given at a later date.

APPLICATION MATERIALS REQUIRED:

- City of Ithaca application
- Copy of high school and college transcripts
- Copy of driver license

All applications must be original applications, either hard copy or electronically submitted through our online application program. We do not accept faxed applications, e-mailed applications or photocopies of applications.

Applications will be accepted Friday, May 11, 2018.

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Human Resources Department
108 East Green Street
Ithaca, NY 14850
(607) 274-6539
Web site: www.cityofithaca.org

The City of Ithaca is an Equal Opportunity Employer that is committed to diversifying its workforce.

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