



CITY OF ITHACA
108 East Green Street Ithaca, New York 14850-5690

OFFICE OF HUMAN RESOURCES / CIVIL SERVICE
Telephone: 607 / 274-6539 Fax: 607 / 274-6574 E-mail: hrdept@cityofithaca.org

OCCUPATIONAL THERAPIST OPEN-COMPETITIVE EXAM NO. 2018-2

APPLICATIONS ACCEPTED UNTIL:

February 23, 2018

EXAMINATION WILL BE HELD:

February 23, 2018

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APPLICATION MATERIALS REQUIRED: An original City of Ithaca application, copies of all high school and college transcripts, and a copy of license to practice occupational therapy in New York State.

VACANCIES: Currently, there is one (1) vacancy in the Ithaca City School District. The eligible list established as a result of this examination may be used to fill this vacancy and any future vacancies that may occur during the life of the eligible list.

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SALARY: \$48,091

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Occupational Therapist Exam No. 2018-2

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Occupational Therapist Exam No. 2018-2

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OFFICE OF HUMAN RESOURCES / CIVIL SERVICE
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OCCUPATIONAL THERAPIST OPEN-COMPETITIVE EXAM NO. 2018-2

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OFFICE OF HUMAN RESOURCES / CIVIL SERVICE
Telephone: 607 / 274-6539 Fax: 607 / 274-6574 E-mail: hrdept@cityofithaca.org

OCCUPATIONAL THERAPIST OPEN-COMPETITIVE EXAM NO. 2018-2

APPLICATIONS ACCEPTED UNTIL:

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EXAMINATION WILL BE HELD:

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Occupational Therapist Exam No. 2018-2

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OFFICE OF HUMAN RESOURCES / CIVIL SERVICE
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OCCUPATIONAL THERAPIST OPEN-COMPETITIVE EXAM NO. 2018-2

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APPLICATIONS MAY BE OBTAINED: at the City of Ithaca Human Resources/Civil Service Department - 108 East Green Street - Ithaca NY 14850. You may also apply online or download an application at www.cityofithaca.org.

VETERAN'S CREDIT: Veterans or disabled veterans who are eligible for additional credit must submit an application for veteran's credit with their application for examination or at any time between the dates of their application for examination and the date of the establishment of the resulting eligible list. Applications for veteran's credit are available from this office. Veteran's credits can only be added to a passing score on the examination.



CITY OF ITHACA
108 East Green Street Ithaca, New York 14850-5690

OFFICE OF HUMAN RESOURCES / CIVIL SERVICE
Telephone: 607 / 274-6539 Fax: 607 / 274-6574 E-mail: hrdept@cityofithaca.org

OCCUPATIONAL THERAPIST OPEN-COMPETITIVE EXAM NO. 2018-2

APPLICATIONS ACCEPTED UNTIL:

February 23, 2018

EXAMINATION WILL BE HELD:

February 23, 2018

ACCEPTANCE OF APPLICATIONS: Applications must be received by the City of Ithaca Human Resources Department no later than 4:30 PM EST on the last filing date indicated above. Postmarks are not accepted. All applications must be original applications, either hard copy or electronically submitted through our online application program. We do not accept faxed applications, e-mailed applications or photocopies of applications.

APPLICATION MATERIALS REQUIRED: An original City of Ithaca application, copies of all high school and college transcripts, and a copy of license to practice occupational therapy in New York State.

VACANCIES: Currently, there is one (1) vacancy in the Ithaca City School District. The eligible list established as a result of this examination may be used to fill this vacancy and any future vacancies that may occur during the life of the eligible list.

RESIDENCY: Candidates must be legal residents of either Tompkins County or one of its six (6) contiguous counties (Cayuga, Chemung, Cortland, Schuyler, Seneca or Tioga) at least one month prior to the date of the examination. Preference in certification may be given to candidates who are residents of the municipality in which appointment is to be made, provided that the candidate is a resident of such municipality at the time of examination and remains a resident of such municipality continuously thereafter, up to and including the dates of certification and appointment.

SALARY: \$48,091

DISTINGUISHING FEATURES OF THE CLASS: This is a professional position involving responsibility for developing, administering and/or supervising a program of rehabilitation activities for disabled students assigned to an occupational therapy program. Working cooperatively with the School District Committee on Special Education, the therapist analyzes and selects activities which should result in mental and physical improvement of pupils. The work is performed under the general supervision of the Director of Pupil Personnel Services with leeway allowed for the exercise of independent professional judgment and action. Supervision is exercised over the work of Occupational Therapy Assistants, and other staff as assigned. Does related work as required.

MINIMUM QUALIFICATIONS: Graduation from a New York State registered or regionally accredited college or university with a Bachelor's Degree in occupational therapy.

Occupational Therapist Exam No. 2018-2

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SPECIAL REQUIREMENTS: Possession of a license to practice occupational therapy in New York State and maintenance of said license for the duration of employment.

SPECIAL REQUIREMENT FOR APPOINTMENT IN THE ITHACA CITY SCHOOL DISTRICT: Per Chapter 180 of the Laws of 2000, and by Regulations of the Commissioner of Education, to be employed in a position designated by the Ithaca City School District as involving direct contact with students, a clearance for employment from the State Education Department is required.

BACKGROUND INVESTIGATION: Applicants may be required to undergo a State and national criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

SCOPE OF THE EXAMINATION: There will be no written or oral test for this examination. Candidates who meet the minimum qualifications and special requirements will receive a rating based on an evaluation of their training and experience against the background of the duties of the position. You must submit an application to the local municipal civil service office by the deadline stated elsewhere in the announcement.

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