## Ithaca Youth Bureau Recreation Department

Position: Part-Time LEAD Expressive Arts (Art or Theatre) Instructor

Location: Ithaca Youth Bureau 1 James L. Gibbs Dr., Ithaca, NY 14850

Hours: Weekday Mornings or Afternoons (AM programs run 9-12/PM 1-4); Staff shift starts and ends a minimum of 15 minutes before and after programs or what is reasonably needed for a particular days set-up and clean-up.

Dates: Training: June 27<sup>th</sup> Camp Sessions: July 1st – August 16th

Qualifications: Experience working with youth in a class or camp setting in either Art or Theatre programs whichever they are interviewed/hired to be teaching. Experience leading programs in specific area and/or pursuing degree in that area.

Job Description: This position works with youth between ages 4-12, depending on session or specific program. The instructor plans and leads expressive arts activities and does or direct program set-up and clean up. The Lead Instructor reports directly to the Recreation Program Coordinator

Job Responsibilities:

- 1. Lead expressive arts area specific activities and projects.
- 2. Supervise participants during snack break.
- 3. Does project planning, prep and clean-up.
- 4. Creates supply list that stays within the allotted budget guidelines and gives to designated IYB staff for ordering/pick-up.
- 5. Other duties as needed by the Rec Program Coordinator

Rate of Pay: \$15-22/hr based on amount of experience in the specific area.

To Apply:

Visit www.ithacayouthbureau.org or IYBREC.org to get Part Time Seasonal Employment Application

Contact: Yolanda Richardson Recreation Program Coordinator Ithaca Youth Bureau (607) 273-8364